

TERM 3 SCHEDULE 2019

Terms and Conditions Apply

For new students, fees will be pro-rated according to the number of sessions left within the term. Please do note that a registration fee will apply for new registrants.

Please note that the academy will be closed on the 19th May 2019 (Sunday) & 20th May 2019 (Monday) for the Vesak Day public holiday, 25th to 26th May 2019 (Saturday - Sunday) for our mid-year recital, 27th May to 2nd June 2019 (Monday - Sunday) for our Term Break and 5th June 2019 (Wednesday) for the Hari Raya Puasa public holiday.

Payment via cheques or NETS preferred.

Credit Card facilities are available for amounts above SGD\$100.

If you are attending trial or assessment classes, please do make your payments before the commencement of the class.

	TIME	WEEKS								
Monday		1	2	3	4	5	6	7	8	
Baby Ballet B	1530 - 1615	6-May	13-May			3-June	10-June	17-June	24-June	
Baby Ballet A	1615 - 1700	6-May	13-May			3-June	10-June	17-June	24-June	
Pre Ballet 1	1645 - 1745	6-May	13-May			3-June	10-June	17-June	24-June	
Pre Ballet	1700 - 1800	6-May	13-May	VESAK DAY OFF IN LIEU HOLIDAY	TERM BREAK	3-June	10-June	17-June	24-June	
Ballet 2	1700 - 1830	6-May	13-May			3-June	10-June	17-June	24-June	
Ballet 1	1745 - 1900	6-May	13-May			3-June	10-June	17-June	24-June	
Ballet 3	1830 - 2000	6-May	13-May			3-June	10-June	17-June	WORKSHOP	
Ballet 7	1830 - 2000	-	13-May			3-June	10-June	17-June	24-June	
Open Contemporary	1900 - 2030	-	-			3-June	10-June	17-June	24-June	
Tuesday		1	2	3	4	5	6	7	8	
Open Foundation & Floor Barre	1000 - 1130	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Open Pointe	1000 - 1100	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Open Elementary	1100 - 1230	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Stretch Class	1230 - 1330	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Baby Ballet B	1530 - 1615	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Baby Ballet A	1615 - 1700	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Pre Ballet	1615 - 1715	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Ballet 2	1645 - 1815	7-May	14-May	21-May	TERM BREAK	4-June	11-June	18-June	25-June	
Pre Ballet	1700 - 1800	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Pre Ballet 1	1715 - 1815	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Ballet 4	1815 - 1945	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Ballet 1	1815 - 1930	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Ballet 6	1815 - 1945	7-May	14-May	21-May		4-June	11-June	18-June	WORKSHOP	
Open Pointe	1915 - 2015	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Open Elementary	2015 - 2145	7-May	14-May	21-May		4-June	11-June	18-June	25-June	
Wednesday		1	2	3	4	5	6	7	8	9
Baby Ballet B	1530 - 1615		8-May	15-May	22-May			12-June	19-June	26-June
Pre Ballet 1	1530 - 1630		8-May	15-May	22-May			12-June	19-June	26-June
Baby Ballet A	1615 - 1700		8-May	15-May	22-May			12-June	19-June	26-June
Ballet 1	1630 - 1745	LABOUR DAY HOLIDAY	8-May	15-May	22-May			12-June	19-June	26-June
Pre Ballet	1700 - 1800		8-May	15-May	22-May	TERM BREAK	HARI RAYA PUASA HOLIDAY	12-June	19-June	26-June
Ballet 2	1800 - 1930		8-May	15-May	22-May			12-June	19-June	26-June
Ballet 3	1800 - 1930		8-May	15-May	22-May			12-June	19-June	WORKSHOP
Open Elementary	1900 - 2030		8-May	15-May	22-May			12-June	19-June	26-June
Youth Contemporary	1930 - 2100		8-May	15-May	22-May			12-June	19-June	WORKSHOP

Thursday		1	2	3	4	5	6	7	8	9
Open Foundation	1000 - 1100	2-May	9-May	16-May	23-May		6-June	13-June	20-June	27-June
Open Elementary	1100 - 1230	2-May	9-May	16-May	23-May		6-June	13-June	20-June	27-June
Baby Ballet B	1530 - 1615	2-May	9-May	16-May	23-May		6-June	13-June	20-June	27-June
Baby Ballet A	1615 - 1700	2-May	9-May	16-May	23-May		6-June	13-June	20-June	27-June
Ballet 1	1630 - 1745	2-May	9-May	16-May	23-May		6-June	13-June	20-June	27-June
Ballet 4	1700 - 1830	2-May	9-May	16-May	23-May		6-June	13-June	20-June	WORKSHOP
Pre Ballet	1700 - 1800	2-May	9-May	16-May	23-May	TERM BREAK	6-June	13-June	20-June	27-June
Pre Ballet 1	1700 - 1800	2-May	9-May	16-May	23-May		6-June	13-June	20-June	27-June
Ballet 1	1800 - 1915	2-May	9-May	16-May	23-May		6-June	13-June	20-June	27-June
Ballet 5	1830 - 2000	5PM	9-May	16-May	23-May		6-June	13-June	20-June	WORKSHOP
Ballet 6	1800 - 1930	5PM	9-May	16-May	23-May		6-June	13-June	20-June	8PM
Ballet 7	1930 - 2100	5PM	9-May	16-May	23-May		6-June	13-June	20-June	8PM
Open Foundation & Floor Barre	1930 - 2100	2-May	9-May	16-May	23-May		6-June	13-June	20-June	27-June

Friday		1	2	3	4	5	6	7	8	9
Open Foundation & Floor Barre	1000 - 1130	3-May	10-May	17-May	24-May		7-June	14-June	21-June	28-June
Open Pointe Repertoire	1000 - 1130	3-May	10-May	17-May	24-May		7-June	14-June	21-June	28-June
Pre Ballet 1	1545 - 1645	3-May	10-May	17-May			7-June	14-June	21-June	28-June
Baby Ballet A	1615 - 1700	3-May	10-May	17-May			7-June	14-June	21-June	28-June
Ballet 1	1645 - 1800	3-May	10-May	17-May			7-June	14-June	21-June	28-June
Pre Ballet	1700 - 1800	3-May	10-May	17-May			7-June	14-June	21-June	28-June
Ballet 2	1730 - 1900	3-May	10-May	17-May	REVERENCE 2019	TERM BREAK	7-June	14-June	21-June	28-June
Ballet 2	1800 - 1930	3-May	10-May	17-May			7-June	14-June	21-June	28-June
Ballet 4	1800 - 1930	3-May	10-May	17-May			7-June	14-June	WORKSHOP	WORKSHOP
Ballet 5	1930 - 2100	3-May	10-May	17-May			7-June	14-June	WORKSHOP	WORKSHOP
Youth Contemporary	1930 - 2100	3-May	10-May	17-May			7-June	14-June	21-June	28-June

Saturday		1	2	3	4	5	6	7	8	9
Baby Ballet B	0900 - 0945	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Open Foundation	0900 - 1000	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Pre Ballet 1	0915 - 1015	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Pre Ballet	0930 - 1030	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Baby Ballet A	0945 - 1030	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Open Elementary	1000 - 1130	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Ballet 1	1015 - 1130	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Pre Ballet	1030 - 1130	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Pre Ballet 1	1030 - 1130	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Open Intermediate	1130 - 1300	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Ballet 1	1130 - 1245	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Baby Ballet B	1130 - 1215	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Ballet 2	1130 - 1300	4-May	11-May	18-May	REVERENCE 2019	TERM BREAK	8-June	15-June	22-June	29-June
Baby Ballet A	1215 - 1300	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Pre Ballet 1	1245 - 1345	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Open Repertoire Pointe	1300 - 1400	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Ballet 5	1300 - 1430	2PM	11-May	18-May			8-June	15-June	WORKSHOP	WORKSHOP
Pre Ballet	1300 - 1400	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Ballet 1	1345 - 1500	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Baby Ballet B	1400 - 1445	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Ballet 3	1400 - 1530	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Baby Ballet A	1445 - 1530	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Ballet 2	1530 - 1700	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Pre Ballet	1530 - 1630	4-May	11-May	18-May			8-June	15-June	22-June	29-June
Ballet 6 & 7	1430 - 1600	2PM	11-May	18-May			8-June	15-June	WORKSHOP	WORKSHOP
Baby Ballet A	1630 - 1715	4-May	11-May	18-May			8-June	15-June	22-June	29-June

Sunday		1	2	3	4	5	6	7	8	9
Ballet 2	1000 - 1130	5-May	12-May				9-June	16-June	23-June	30-June
Ballet 1	1015 - 1130	5-May	12-May				9-June	16-June	23-June	30-June
Boys Class	1030 - 1130	-	-				9-June	16-June	23-June	30-June
Baby Ballet B	1100 - 1145	5-May	12-May				9-June	16-June	23-June	30-June
Pre Ballet 1	1130 - 1230	1.45PM	1.45PM				9-June	16-June	23-June	30-June
Ballet 4	1130 - 1300	5-May	12-May	REHEARSALS	REVERENCE	TERM	9-June	16-June	WORKSHOP	30-June
Baby Ballet A	1145 - 1230	5-May	12-May		2019	BREAK	9-June	16-June	23-June	30-June
Pre Ballet	1230 - 1330	5-May	12-May				9-June	16-June	23-June	30-June
Ballet 5	1300 - 1430	5-May	12-May				9-June	16-June	-	30-June
Ballet 6 & 7	1300 - 1430	5-May	12-May				9-June	16-June	WORKSHOP	30-June
Pre Ballet 1	1345 - 1445	5-May	12-May				9-June	16-June	23-June	30-June
Ballet 1	1445 - 1600	10.15AM	12-May				9-June	16-June	23-June	30-June

Terms & Conditions for Baby Ballet B, Baby Ballet A, Pre-Ballet & Pre-Ballet 1

A) Registration and Term fees

1. A registration fee will be charged upon enrolment.
2. Term fees are calculated bimonthly in this order: Term 1 (Jan & Feb), Term 2 (Mar & Apr), etc. There are 6 terms in 1 year. Term fees are based on the total number of lessons scheduled for the 2 months (Please note that some months are longer than others and may have more lessons scheduled). Fees are collected before each term commences. This is to help the school ascertain if there are enough students to start a class.
3. If fees are not paid by the 10th day from the start of each term, a surcharge will be levied.
4. All fees, including performance fees, paid are non-refundable and non-transferable.
5. Term fees will strictly not be pro-rated for existing students. Fees will be pro-rated only for new students signing up for the first time.
6. Once term fees are paid, a student may not change the class schedule during that term. The student may book make-up lessons during the same term if the change is necessary. Any unused lesson will not be refunded nor used to offset fees for the next term if make-up lessons are not utilised. But if fees are not paid yet, a request for a change in the class schedule will be accepted on a first-come-first-paid basis and subject to class availability.

B) Deposit

1. A one-time security deposit is required upon registration for Baby Ballet – Pre-Ballet 1. This deposit is to be paid on top of the registration and term fees.
2. The deposit will be refunded if certain conditions are met (Please see Section C, Clause 1 and 2). The student must also have paid up all the required fees.
3. If a student withdraws with less than 30 days' notice to the Academy (see Section C), the deposit will be forfeited.
4. A student who is absent for more than 4 consecutive lessons in a term without notification to the Academy and who has not paid the term fees, will be deemed as having withdrawn from the Academy and the deposit will be forfeited.

C) Withdrawal

1. At least 30 days' prior notice must be given to the Academy. The student will still have to pay for all classes leading up to the date of withdrawal.
2. Parents will need to fill in a form at the counter in person to request a withdrawal. The Academy will not accept requests to withdraw via e-mails, text messages or phone calls.
3. The Academy will issue a cheque to refund a student's deposit. Should the cheque not be encashed by the payee by the expiry date, no new cheques will be issued and the deposit will be forfeited.

D) Promotion

1. Attendance in class and performances will be taken into consideration in assessing each student for promotion to the next level. Students who are promoted will be notified by email and will begin the new level in January or July. However, students will be expected to stay in each level for at least a full year before being promoted.
2. The Academy reserves the right not to promote a student should the student's attendance fall below 80%.

E) Make-up lessons

1. For students who have to miss lessons due to travel, make-up lessons may be arranged. Copies of air travel tickets must be emailed to the Academy. Make-up lessons must be arranged within the same term or in the next term.
2. For students who miss lessons due to other reasons, make-up lessons must be arranged within the same term. Make-up lessons are not allowed to be carried over to the next term or calendar year.
3. For medical conditions involving fractures or any other serious injuries or illnesses, the Academy requires an email copy of the medical certificate. Upon recovery, the Academy requires the doctor's letter to certify the student is well enough to attend class again. The school will do its best to arrange for make-up lessons.
4. Fees for missed lessons will not be refunded and may not be used to offset fees for the next school term.
5. Please e-mail the Academy to book make-up lessons. The Academy will not accept walk-ins for make-up lessons. Students will not be allowed to join a class if no e-mails were received. This is to avoid overbooking of classes. Bookings are based on a first-come-first-served basis.

F) Conduct

1. Students are highly encouraged to follow only Cheng Ballet's curriculum to avoid confusion of dance techniques. Students must inform the school if they are concurrently enrolled in another ballet school.
2. Students must compete only under the auspices of Cheng Ballet and not with any other ballet school.
3. Cheng Ballet students must not appear in publicity material for another ballet school.
4. The Academy will not be responsible for the loss of, misplacement of, or damage to students' personal belongings within its premises. Students are advised to bring their belongings into the class.
5. We will not accept students who are more than 15 minutes late for class as the student will not be able to benefit from the full class programme.
6. All students are expected to be in the Cheng Ballet uniform for their classes. All students must bun their hair without any colourful accessories. Students are encouraged to learn to bun their own hair.

G) Others

1. Goods purchased are non-refundable and non-exchangeable.
2. While teachers will do their best to teach in a professional manner, the Academy cannot be held responsible for any injuries sustained during classes, rehearsals and performances.
3. By signing this registration form, you agree that Cheng Ballet Academy may collect and use your personal data, as provided in this application form, or (if applicable) obtained by Cheng Ballet Academy during the period the student is registered with the Academy, for the following purposes in accordance with the Personal Data Protection Act 2012 and the Cheng Ballet Academy's data protection policy:
 - a. The processing of this registration application;
 - b. The administration of your membership with our Academy;
 - c. The consumption of our services rendered to you.
4. All photos and videos taken by Cheng Ballet Academy remain the property of the Academy and may be used for publicity and marketing purposes.

*We reserve the right to amend our terms and conditions at our discretion from time to time. (Updated June 2018)

Terms & Conditions for Ballet 1 onwards

A) Registration and Term fees

1. A registration fee will be charged upon enrolment. Students must sign up for a minimum of twice a week. This is to ensure they can cope with the curriculum and training requirements.
2. Term fees are calculated bimonthly in this order: Term 1 (Jan & Feb), Term 2 (Mar & Apr), etc. There are 6 terms in 1 year. Term fees are based on the total number of lessons scheduled for the 2 months (Please note that some months are longer than others and may have more lessons scheduled). Fees are collected before each term commences. This is to help ascertain if there are enough students to start a class.
3. If fees are not paid by the 10th day from the start of a term, a surcharge will be levied.
4. All fees, including performance fees, paid are non-refundable and non-transferable.
5. Term fees will not be pro-rated for existing students. Fees will be pro-rated only for new students signing up for the first time.
6. Once term fees are paid, a student may not change the class schedule during that term. The student may book make-up lessons during the same term if the change is necessary. Fees for unused lessons will not be refunded nor used to offset fees for the next term. But if fees are not paid yet, a request for a change in the class schedule will be accepted on a first-come-first-paid basis and subject to class availability.

B) Deposit

1. A one-time deposit is required upon registration for Ballet 1 onwards. This deposit is to be paid on top of the registration and term fees. For existing students promoted from Pre-Ballet 1 to Ballet 1, the Academy requires a top up of fee from their existing deposit.
2. The deposit will be refunded if certain conditions are met (Please see Section C, Clause 1 and 2). The student must also have paid up all the required fees.
3. If a student withdraws with less than 30 days' notice (refer to Section C), the deposit will be forfeited.
4. A student who is absent for more than 4 consecutive lessons in a term without notification to the Academy and who has not paid the term fees, will be deemed as having withdrawn from the Academy and the deposit will be forfeited.

C) Withdrawal

1. At least 1 month's notice must be given to the Academy. Withdrawals must coincide with the end of a term. Students are not allowed to withdraw midway through a term and no pro-rating of term fees is permitted.
2. Parents will need to fill in a form at the counter in person to request a withdrawal. The Academy will not accept requests to withdraw via e-mails, text messages or phone calls.
3. The Academy will issue a cheque to refund a student's deposit. Should the cheque not be encashed by the payee by the expiry date, no new cheques will be issued and the deposit will be forfeited.

D) Promotion

1. Attendance in classes, Academy examinations and performances will be taken into consideration in assessing each student for promotion to the next level. Students who are promoted will be notified by email before the end of the current year and will begin the new level in January.
2. The Academy conducts examinations once a year between 1st to 7th November. An examination fee is charged per student. The examination fee is non-negotiable and non-refundable. The Academy reserves the right to determine and amend the rules and regulations of the examination. The examination aims to set the standard for every level from Ballet 1 onwards.
3. The Academy reserves the right not to promote a student should the student's attendance fall below 80%.

E) Make-up lessons

1. For students who have to miss lessons due to travel, copies of air travel tickets must be emailed to the Academy. In such cases, make-up lessons must be arranged within the same term or in the next term.
2. For students who miss lessons due to other reasons, make-up lessons must be arranged within the same term. Make-up lessons are not allowed to be carried over to the next term or calendar year.
3. For medical conditions involving fractures or any other serious injuries or illnesses, the Academy requires an email copy of the medical certificate. Upon recovery, the Academy needs a doctor's letter to certify the student is well enough to resume classes. The school will do its best to arrange for make-up lessons.
4. Fees for missed lessons will not be refunded and may not be used to offset fees for the next school term.
5. Please e-mail the Academy to book make-up lessons. The Academy will not accept walk-ins for make-up lessons. Students will not be allowed to join a class if no e-mails were received. This is to avoid overbooking of classes. Bookings are based on a first-come-first-served basis.

F) Conduct

1. Students are highly encouraged to follow only Cheng Ballet's curriculum to avoid confusion of dance techniques. Students must inform the school if they are concurrently enrolled in another ballet school.
2. Students must compete only under the auspices of Cheng Ballet and not with any other ballet school.
3. Cheng Ballet students must not appear in publicity material for another ballet school.
4. The Academy will not be responsible for the loss of, misplacement of, or damage to students' personal belongings within its premises. Students are advised to bring their belongings into the class.
5. We will not accept students who are more than 15 minutes late for class as the student will not be able to benefit from the full class programme.
6. All students are expected to be in the Cheng Ballet uniform for their classes. All students must bun their hair without any colourful accessories. Students are encouraged to learn to bun their own hair.

G) Others

1. Goods purchased are non-refundable and non-exchangeable.
2. While teachers will do their best to teach in a professional manner, the Academy cannot be held responsible for any injuries sustained during classes, rehearsals and performances.
3. By signing this registration form, you agree that Cheng Ballet Academy may collect and use your personal data, as provided in this application form, or (if applicable) obtained by Cheng Ballet Academy during the period the student is registered with Cheng Ballet Academy, for the following purposes in accordance with the Personal Data Protection Act 2012 and the Cheng Ballet Academy's data protection policy:
 - a. The processing of this registration application;
 - b. The administration of your membership with our Academy;
 - c. The consumption of our services rendered to you.
4. All photos and videos taken by Cheng Ballet Academy remain the property of the Academy and may be used for publicity and marketing purposes.

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www.chengballet.com

(Updated June 2018)